

How to get the appointment in person

Kathy: Hi, Jane. I am glad to see you today. Do you have a second? I want to set some time to talk to you about the YMCA's Strong Kids Campaign?

Jane: I am really busy. Can you tell me what you need now?

Kathy: I totally understand. The Strong Kids Campaign raises money for the financial assistance program. I have agreed to be a storyteller campaigner and have been assigned to tell you our story. I am new to the campaign structure and I would appreciate the opportunity to meet with you.

Jane: Well I am here on Thursday mornings. I could meet you after my spin class and give you fifteen minutes.

Kathy. That would be great! See you then.

How to get the appointment over phone

Flora: Hi, Johnathan? This is Flora from the Hunterdon County YCMA, I am serving as a volunteer for the 2011 strong kids campaign I want to set some time to talk to you about the YMCA's Strong Kids Campaign?

Johnathan: I am really busy. Can you tell me what you need now?

Flora: I totally understand. The Strong Kids Campaign raises money for the financial assistance program. I have agreed to be a storyteller campaigner and have been assigned to tell you our story. I am new to the campaign structure and I would appreciate the opportunity to meet with you in person.

Johnathan: Well I am at the gym on Thursday morning. I could meet you after my workout and give you 15 minutes.

Flora. That would be great! See you then.